

## UNIVERSITY OF KANSAS

## STUDENT HOURLY

Department: **KANSAS GEOLOGICAL SURVEY**Address: **MOORE HALL, WEST CAMPUS**Working Job Title: **Technical Research Assistant**Work Study **\_XX\_** OR Regular Hourly **\_XX\_**

Starting Hourly Rate: \$15.00

Appointment: **Tentative start date September 6, 2022**

KGS Program Area: KGS Libraries

Hours Per Week: **10 Hours weekly between 8am and 5pm,  
Monday through Friday**Job Specific **\_XX\_** Job Pool \_\_\_\_\_**Business Hours: 8:00a-5:00p, Monday through Friday****DUTIES:**

**60%** Retrieve, process, inventory, and archive geological materials, which may include retrieval and re-stocking already-archived materials. This involves moving geological samples, sorting, cleaning, possibly re-boxing, inventorying and shelving via forklift or by hand. Samples will be transported by vehicle between core storage facilities and possibly main campus.

**25%** Assist with rock preparation, including sawing, slabbing, polishing, and photographing of samples.

**10%** Database entry work for wells and rock samples.

**5%** Other duties as assigned.

**REQUIRED QUALIFICATIONS:**

1. 1. KU student meeting enrolled in 6 hour or more a semester.
2. 2. Available to work 10 hours weekly between 8am and 5pm, Monday through Friday.

**POSITION REQUIREMENTS:**

1. Must have a current driver's license to drive state vehicle.
2. Ability to perform physical tasks of the job duties, either with or without reasonable accommodation, to include but not limited to
  - a. Stand, climb, balance, stoop, kneel, crouch or crawl
  - b. Exposed to dust, dirt and mildew associated with stored geological samples
  - c. Frequently lift and move up to 30 pounds, and occasionally lift and move up to 50 pounds in temperatures affected by extreme outdoor Kansas weather
  - d. Must be comfortable with heights to retrieve boxes of core samples with forklift

**PREFERRED QUALIFICATIONS:**

1. Coursework in geology or related field or knowledge of Kansas geology.
2. Experience with forklift and/or willingness to learn.
3. Experience or coursework with databases, data entry, and scanning.
4. Experience with power tools such as saw and/or wet saws for cutting rock samples.
5. Experience with photography.

**PROCEDURES FOR APPLYING:**

Apply for this position at <https://employment.ku.edu/student/23100BR>.

Complete the student profile and upload the following:

1. Resume
2. Cover letter, recommended but not required

3. Provide work references  
(Internal: 2950821-033, pool S08, 8354)

**PERSON TO CONTACT:**

Annette Delaney, [adelaney@ku.edu](mailto:adelaney@ku.edu), 785-864-2152

**CLOSING DATE FOR APPLICATIONS: August 25, 2022**

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