UNIVERSITY OF KANSAS

STUDENT HOURLY

Department: KANSAS GEOLOGICAL SURVEY  Address: MOORE HALL, WEST CAMPUS

Working Job Title: Technical Research Assistant  Work Study XX OR Regular Hourly XX

Starting Hourly Rate: $15.00  Appointment: Tentative start date September 6, 2022

KGS Program Area: KGS Libraries

Hours Per Week: 10 Hours weekly between 8am and 5pm, Monday through Friday

Business Hours: 8:00a-5:00p, Monday through Friday

DUTIES:
60% Retrieve, process, inventory, and archive geological materials, which may include retrieval and re-stocking already-archived materials. This involves moving geological samples, sorting, cleaning, possibly re-boxing, inventorying and shelving via forklift or by hand. Samples will be transported by vehicle between core storage facilities and possibly main campus.

25% Assist with rock preparation, including sawing, slabbing, polishing, and photographing of samples.

10% Database entry work for wells and rock samples.

5% Other duties as assigned.

REQUIRED QUALIFICATIONS:
1. 1. KU student meeting enrolled in 6 hour or more a semester.
2. 2. Available to work 10 hours weekly between 8am and 5pm, Monday through Friday.

POSITION REQUIREMENTS:
1. Must have a current driver’s license to drive state vehicle.
2. Ability to perform physical tasks of the job duties, either with or without reasonable accommodation, to include but not limited to
   a. Stand, climb, balance, stoop, kneel, crouch or crawl
   b. Exposed to dust, dirt and mildew associated with stored geological samples
   c. Frequently lift and move up to 30 pounds, and occasionally lift and move up to 50 pounds in temperatures affected by extreme outdoor Kansas weather
   d. Must be comfortable with heights to retrieve boxes of core samples with forklift

PREFERRED QUALIFICATIONS:
1. Coursework in geology or related field or knowledge of Kansas geology.
2. Experience with forklift and/or willingness to learn.
3. Experience or coursework with databases, data entry, and scanning.
4. Experience with power tools such as saw and/or wet saws for cutting rock samples.
5. Experience with photography.

PROCEDURES FOR APPLYING:
Apply for this position at https://employment.ku.edu/student/231008R.
Complete the student profile and upload the following:
1. Resume
2. Cover letter, recommended but not required
3. Provide work references
(Internal: 2950821-033, pool 508, 8354)

PERSON TO CONTACT:
Annette Delaney, adelaney@ku.edu, 785-864-2152

CLOSING DATE FOR APPLICATIONS: August 25, 2022

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